



Policy Name: Archery Australia Privacy Policy

Responsibility Archery Australia Inc Board

Effective 1st January 2011

Policy Number 1024

Version 1

Archery Australia, RGB and Clubs receive personal information from or about members. This may be in the form of a membership forms, applications, registrations or personal profiles. It may be provided direct from the member or from a club or RGB.

Archery Australia makes the following disclosure in accordance with the Privacy Act 1988 (Commonwealth) (as amended):

1. Your personal information has been collected by-
 - a) Archery Australia (ABN 11 002 921 468)
P.O. Box 54,
Panania NSW 2213.
2. You can contact us by phone on –
 - a) (02) 9772 2995 – or by mail to P.O. Box 54 Panania NSW 2213 to obtain access to details we have on file.
3. Members have a qualified right of access to personal information, which we hold about the member. If a member wishes to view their details they should write to Archery Australia as indicated above.
4. Normally, we collect personal information for the following purposes, namely, to:
 - a) Compile a database of member's name, contact details, gender, date of birth etc. to be used for mailing lists and gathering information for general information of the Archery Australia Board and Committees.
 - b) To gather information from registration forms for team selection, which will be used by the Archery Australia High Performance and appointed Team Management.
 - c) To complete insurance documents.
 - d) Compile statistics in a general format that can be provided to government departments and sponsors relating to participation numbers and equipment usage.
 - e) A legal requirement under the ACT Incorporations Act.
5. Personal information shall be maintained by the Archery Australia Chief Executive Officer and shall only be provided to an Archery Australia Official that can provide a justifiable and legitimate reason for obtaining such information and such information is relative to then achieving their position outcomes.
6. All information shall be kept private and will not be publicly available except for general information that does not relate or identify individuals.

Archery Australia, RGBs and Clubs regard privacy and confidentiality as important principles of its business. If you have any questions or concerns concerning privacy, please contact Archery Australia